



DEPARTMENT OF MENTAL HEALTH POLICY/PROCEDURE

SUBJECT FISCAL PLANNING AND MANAGEMENT	POLICY NO. 111.4	EFFECTIVE DATE 04/01/96	PAGE 1 of 1
APPROVED BY: Original signed by: ARETA CROWELL Director	SUPERSEDES N/A	ORIGINAL ISSUE DATE 04/01/96	DISTRIBUTION LEVEL(S) 1, 3

PURPOSE

- 1.1 To provide Los Angeles County Department of Mental Health (DMH) policy in compliance with the 1995 California State Health and Welfare Institutions Code, Title 9; Federal and County audit requirements; and the Commission on Accreditation of Rehabilitation Facilities (CARF) accreditation requirement for financial planning and management.

POLICY

- 2.1 DMH submits an annual balanced budget for the Board of Supervisors' approval.
- 2.2 The Finance Manager is responsible for compliance with all quarterly, semi-annual, and annual audits required by Federal, State, and County mandates.
- 2.3 DMH budget, procurement, and revenue staff follow general accounting principles and guidelines for fiscal services.
- 2.4 DMH is implementing a Managed Care system for its mental health services. With its integrated and coordinated approach, clients are provided timely access to care and services in a cost-effective manner, thus reducing the need for more costly care. Costs are monitored and approved on a daily basis, allowing for greater control of public monies.
- 2.5 The Los Angeles County Board of Supervisors has approved self insurance for all facilities and staff employed by Los Angeles County, including the Department of Mental Health.

AUTHORITY

1995 California State Health and Welfare Institutions Code, Title 9
Federal and County Audit Requirements
Commission on Accreditation of Rehabilitation Facilities Requirements